

Cataraqui Canoe Club

Annual General Meeting

16 October, 2018

Held at 19:00 in the Auditorium, Ongwanada Resource Centre, 191 Portsmouth Avenue, Kingston, Ontario.

Commodore Peter Bedoukian called the meeting to order at 19:05, with 30 members present.

1. Welcome

The Commodore welcomed the assembled members.

2. Approval of Agenda

The agenda was accepted without modification.

3. Review and Approval of Minutes of 2017 AGM

The minutes for the AGM of 10 October, 2017 were approved on a motion by Debbie Twiddy seconded by Ib Lauritsen.

4. Report on Trip Improvement

Peter Bedoukian updated the attendees on progress related to the 'Trip Improvement Project'. He reported that the first Leaders Roundtable get together was held last March, a number of leader documents were revised and posted on the website, a first aid refresher was held (thanks to Beth) and the first aid kits were updated. Another Roundtable will be held later in November.

5. Treasurer's Report

Paul Jepson prepared a financial report for the fiscal year 1 April, 2017 to 31 March 2018. Our Finances are in good shape. He commented that he no longer used spreadsheets (as previously) but is handling our accounts using only the QuickBooks software.

The report was accepted on a motion by Steve Manders seconded by Jim MacLachlan.

Paul also read the following statement of a Club member, who examined his financial books:

At the request of the CCC Treasurer, Paul Jepson, I have checked the financial records for the Club's fiscal year ended March 31, 2018.

Note that this process was just checking, not a formal "Notice to Reader", "Review of Engagement" or an "Audit".

I checked the balance sheet items, some deposits, bank statement ended March 31st, 2018 and April 30th, 2018, expense claims by members and some cheques issued and found no discrepancies. After checking the said items, I found the financial statement to fairly represent the financial position of CCC fiscal year ended March 31st 2018.

Lyla Cho-Kee

6. Boathouse Manager's Report

Steve Manders reported that the boathouse was in good shape. He has a short waiting list of members waiting for boat storage space. He had inquiries about storing Stand Up Paddle Boards, to which he replied that that was not an appropriate use of our space.

Our new surveillance cameras work well, but he has a few problems setting them up.

We are investigating the possibility of applying, jointly with the Rowing Club, for a grant to resurface our common roof.

Peter added that we will be being more diligent about enforcing renewal dates in 2019 in order to have a clear idea of the spaces available to rent by the beginning of May.

7. Membership and Volunteers Coordinator's Report

Karen Alexander reported that we have at present 172 memberships, 130 single and 42 family.

She expressed thanks to Meg Freer for coordinating the volunteers for paddling from the boathouse, and suggested that all members might volunteer at least once for duty at the boathouse. She thanked all volunteers, including trip leaders, and mentioned that we had a dinner to which all were invited, and many attended. She also mentioned that we had a supply of T-shirts on hand for sale.

8. Instruction Coordinator's Report

Jim MacLachlan reported that Gail Pringle had 8 participants in her introduction to kayaking clinic, he had 17 in three advanced kayaking clinics.

9. Scheduling Coordinator's Report

Margaret Wild was out of the country, but submitted a report that the Commodore read. An event was scheduled every weekend, and the trips were well attended. We had an open house for new members at the boathouse, and 14 of 32 attended.

The next round table for trip leaders is scheduled for 18 November.

10. Commodore's Report

Peter Bedoukian reported that he thought that we had a good year. Some notable accomplishments include:

New members event

He thanked Mary who organized the new members welcome. It was held last June 9 from 11 to 3. As of that date there were 32 new members, and 14 attended to try out various boats, to meet each other and enjoy a Mary provided lunch. Thanks also to Clive Hanson, Ed Jezak, Paul Jepson and Sam Cheng who were on hand to carry the boats, give some instruction and make everyone feel welcome. We hope to repeat this again in the coming year.

Evening Paddles

The 30 evening paddles from May 9 to Sept 26 were covered by 13 different volunteers. Thanks to Meg Freer for organizing this group of volunteers this year, and to Karen Alexander for liaising between the board and Meg.

During these weeknight paddles, our members used our kayaks 130 times and our canoes 65 times.

New website -

Big thanks to Matt Shepherd who rehosted our website to a robust platform and rebuilt it using Wordpress.

We are now on a solid footing for future enhancements. Two noteworthy new features are the calendar of events and the online membership form. Using this technology allows us to recruit additional people to maintain the site as Wordpress is very widely used. For now Matt, Clive and Peter are capable of maintaining the site. There are a few ideas about more improvements to the site and would welcome your suggestions.

This platform also allowed us to implement an online membership form. About 40% of membership used this form.

We also implemented e-transfers as a method of payment.

Volunteer appreciation dinner

We hosted a volunteer appreciation dinner at the Mandarin Restaurant on September 30. About 30 people were able to attend, and it was generally felt to be a worthwhile and welcome event. We'll probably do this again next year.

11. Elections

Before proceeding with the election, the Commodore stated that Karen Alexander and Debbie Twiddy were retiring from the Board. He thanked them for their service, and the members present concurred by applause.

Peter stated that the membership had been invited to apply to a board position, and that a nomination committee had approached various members. He also asked whether anyone present wanted to stand for election (no-one did).

The following slate of 10 nominees was presented:

Returning members

Steve Manders	Past Commodore (<i>ex officio</i>)
Peter Bedoukian	Commodore
Jim MacLachlan	Vice-Commodore
Paul Jepson	Treasurer
Ed Jezak	Secretary
Mary Buchanan	
Clive Hansen	
Margaret Wild	

New members

Stacey Airhart
Mieke Van Geest

A motion was passed, moved by Steve Manders and seconded by Beth Orr, that the membership vote on the slate as a unit.

The slate was approved on a motion by Gonny Moncur, seconded by Mark Wideman.

12. Adjournment

The formal meeting was adjourned at 19:55.

Guest Speaker

After a short intermission for refreshments Debbie Twiddy introduced Gray Merriam, who spoke to us about the Headwaters of the Salmon River, and the importance of headwaters and the watersheds to the health of a river. Gray is a founding member of Friends of the Salmon River (our favourite local river).

Listing of members present:

Peter Bedoukian	Stacey Airhart	Doug Moncur
Steve Manders	Gary Birrell	Gonny Moncur
Jim MacLachlan	Dugald Carmichael	Stephen O'Heron
Paul Jepson	Bob Clooney	Beth Orr
Ed Jezak	Karen Graves	Debbie Radloff-Gabriel
Karen Alexander	Ingrid Lacis	Rick Shaver
Mary Buchanan	Ib Lauritsen	Larry Struthers
Clive Hansen	Janice Ley	Dukke van der Werf
Debbie Twiddy	Dave Linton	Mieke Van Geest
	Mary Jean McIntire	Mark Wideman
		Pat Wideman

Minutes prepared by Ed Jezak.
Oct 16, 2018