

# Cataraqui Canoe Club of Kingston

Minutes, Annual General Meeting

15 October, 2020

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The Commodore opened the meeting at 19:05, and made the following introductory remarks.

Good evening fellow canoe club members. I am Jim MacLachlan, your Commodore. Welcome to the 2020 AGM. The first time the club has ever held an AGM on-line. I think many of us have by now participated in Zoom meetings. The fact that this is our first AGM on-line, there are so many people participating, and we need to vote on several things, makes it rather daunting.

Peter Bedoukian, our Past Commodore, and I are set up in an office in downtown Kingston, rather than in our homes, to have better internet service for conducting the meeting. Peter is the technical wizard, controlling who can speak and what is displayed on your screen. With a group of this size, it is best to exercise control over the muting of microphones. Usually I, as Chair, will have the mike, but Board Members who will be presenting reports will have the mike turned over to them.

When questions are invited, you can show your interest by typing a message in the Chat feature. Peter will invite you to speak and will turn on your mike.

We will also have a number of occasions to vote. Your vote is anonymous. Peter will display a pop-up poll on your screen and show the results of the poll after voting. I think it will be pretty straightforward.

Ed Jezak will be taking the minutes.

From my screen, I see we have about 30 members participating. Our by-laws state that the quorum for an AGM is 10% of the membership. Since our membership is about 240 members, we have a quorum and can proceed with the business of the meeting.

## 1. Review and approval of agenda

Agenda was approved as presented, on a motion by Paul Jepson, seconded by Janice Ley.

## 2. Approval of minutes of last meeting

Minutes of the Annual General Meeting of 15 October, 2019, were approved on a motion by Stephen Abbott, seconded by Ian Kilborn .

## 3. Reports

(a) Treasurer

Paul Jepson presented the financial report for the year from 1 April, 2019, to 31 March, 2020. Total revenue of \$15,759.49 (compared with \$14,315.87 last year); total expenses of \$11,210.28 (compared with \$7,016.91 last year); net income for this year of \$4,549.21 (compared with \$7,298.96 last year); total net equity of \$62,841.01, an increase of \$4,549.21 over last year.

The lower net income than last year is mainly due to the purchase of two new kayaks for roughly \$4,000.00. Against our net equity we have the next roof resurfacing (up to \$40,000.00) and a commitment to the Rowing Club to pay %10 of the cost of the new docks, up to \$10,000.00.

Stephen Abbott asked whether the kayak purchases should not be classified as assets and depreciated over time, and not as expenses. Paul replied that while this, strictly speaking, would be a correct way of handling major asset purchases, it would also introduce complexity for a small organization such as ours while not adding a lot of clarity. To keep it simple, the kayaks (and other major purchases) are shown as expense items.

Paul presented the financial review by a former member, and a retired accountant.

July 2, 2020  
Lyla Cho-Kee  
99 Country Club Drive  
Bath, ON  
K0H 1G0

To: the Board and Members of the Cataraqui Canoe Club

Re: Fiscal year end March 31, 2010 for the Cataraqui Canoe Club

At the request of the CCC Treasurer, Paul Jepson, I have checked the financial records for the Club's fiscal year ended March 31, 2020.

Note that this process was just checking, not a formal "Notice to Reader", "Review Engagement" or an "Audit".

I checked the balance sheet items, some deposits, bank statement ended March 31, 2020 and April 30, 2020, expense claims by members and some cheques issued and found no discrepancies. After checking the said items, I found the financial statement to fairly represent the financial position of the CCC fiscal year ended March 31, 2020.

Respectfully submitted

*Signed*

Lyla Cho-Kee

A motion to accept the Treasurer's report, was made by Beth Orr, seconded by Debbie Radloff-Gabriel; passed.

(b) Membership

Stephen Abbott presented his report: total members 239 (9 less than last year); family members 101 (increase of 11), single members 138; new members 87.

(c) Scheduling

Margaret Wild started by stating that 2020 has not been a routine year. She presented a timetable to illustrate adaptations required for COVID-19.

**2020 — A Different Year**

CCC History	Since at least 1984, event almost every weekend
February 2020	Scheduling party cancelled
March 23	"Go Home and Stay Home"
April Bulletin	Activities Cancelled
May Easement	Guideline developed
End May	Restart with 5 participants
June 05	Jim leads Dog Lake trip
June 12	Groups with 10 permitted
June 23	Provisional summer schedule
August 2020	9 paddles (5 in 2019), often more than 1 group
Present time	Scheduling month to month

Margaret thanked the trip leaders, who she said, *are the backbone of the Club.*

(d) Volunteers

Stacey Airhart, the volunteer coordinator, thanked all of our volunteers at the club. We have such loyal and dedicated trip leaders, boathouse duty volunteers and canoe and kayak instructors.

The boathouse paddles were very popular this year. So popular, we had to recruit two volunteers for each paddle to keep up with the demand. One record setting evening we had 35 paddlers out. We started paddles in June hosting a total of 40 open paddles June through September. June–August Tuesdays, Thursday evenings and Saturday mornings. September we hosted Wednesday evenings and Saturday mornings.

The board is very happy to announce that the Club purchased two used kayaks this year. Delta 15 & Delta 16 (both used over 20 times already) and 7 new Aquabound Stingray Fiberglass kayak paddles and 2 new spray skirts.

She spent some time analyzing the sign-in sheets for the Paddle from the Boathouse, and produced the following data:

- Total Open Paddle Sessions 40
- Total People / Paddles 413
- Total Unique People 129
- Total Unique Members 73 (57%)
- Total New Members 46 (63%)
- Total Renewed Members 27 (37%)
- Total Unique Guests 56 (45%)
- Kayaks were used 218 times
- People were in Canoes 191 times
- Canoes were used 95.5 times

	#1	Gerard Bondt	21 times
	#2	Greg Smith	17 times
<b>Top 5 Boathouse Paddlers</b>	#3	Jean Clipsham	15 times
	#4	Marianne Clipsham	14 times
	#5	Carolyn Brintnell	14 times

(e) Boathouse

Steve Manders, Boathouse Manager, reported that all was well. All rental slots were filled, with a small waiting list. There is a small leak in the roof, over the men's washroom. It needs repair, but the whole section of the roof needs resurfacing. It makes sense to do it in collaboration with the Rowing Club, but we have difficulty communicating with them.

(f) Communications

Clive Hansen encouraged members to contact [info@cataraquicanoe.ca](mailto:info@cataraquicanoe.ca) with any questions regarding the Club and messages would be forwarded to the appropriate board member or brought up for discussion at board meetings.

(g) Commodore

Well, the year started off quite normally. Then the pandemic burst into our lives and everything changed in a big way. Of course, this had major ramifications on the Club and how we conduct our trips, Boathouse Paddles and social events.

There were necessary changes and some sacrifices. Trip sizes were limited to 10 persons and car shuttles were no longer possible. This changed the nature of trips. Often it was possible to conduct a second or third trip that was staggered in time or location to accommodate the demand. Thanks to the other trip leaders who stepped up to make these additional trips possible.

Speaking of demand, generally there has been increase in demand for outdoor activities because of the pandemic. This has shown up in the participation levels at our Boathouse Paddles. Again, we have been fortunate to have additional volunteers come forward to meet this demand. It became necessary to wear masks while in the boathouse and to take precautions about hand sanitation and disinfection of surfaces. The membership has been understanding and cooperative.

And here we are now having to conduct our AGM on-line. This is just one more change. Everything is different, often not quite as good or as comfortable as what we were used to. However, we are managing OK.

Dealing with the pandemic and its implications has kept the Board busy, much busier than past years. But it has been a pleasure for me to work with the current Board members. Everybody contributes in an important way. Their efforts allow things to continue as close to normal as possible.

As always, much gratitude is due to all members who volunteer their time and efforts to the Club. There are many. They make the Club the success that it is.

Let us look forward to continued Club activities but under improving circumstances in the upcoming year.

#### 4. Election of Board Members

The Commodore advised, as notified by email, the current Board agreed to serve for another term. Therefore there was a full slate of candidates. The voting was just whether to acclaim the slate for the upcoming year. Peter Bedoukian, as Past Commodore, is not listed on the slate as he fills his position automatically after having been Commodore. Peter will continue as Past Commodore in the upcoming year.

**Commodore** Jim MacLachlan

**Vice Commodore** Stacey Airhart

**Treasurer** Paul Jepson

**Secretary** Ed Jezak

Stephen Abbott

Mary Buchanan

Clive Hansen

Steve Manders

Margaret Wild

A motion to elect this slate by acclamation was made by Ian Kilborn and seconded by Meg Freer; voted on; and carried by unanimous vote.

## 5. Adjournment of formal meeting

Mary Buchanan asked for the mike and thanked the Commodore for the extensive and hard work that he performed this year.

Jim MacLachlan thanked Peter Bedoukian for organizing this meeting; adjourned the formal meeting; and passed the mike to Steve Manders.

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## Presentation by Steve Manders

### *Salmon River, Napanee River and Rideau Canal*

Steve showed photos from his recently published three books, with the titles as in this heading. Most were from Club trips, but some were old photos illustrating some of the commercial activities on these rivers.

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## Members present:

Peter Bedoukian	Lois Austin	Beverley Maclean
Jim MacLachlan	Connie Ball	Janice Ley
Stacey Airhart	Norm Ball	Beth Orr
Paul Jepson	Gerard Bondt	Debbie Radloff-Gabriel
Ed Jezak	Meghan Brooks	Gregory G. Smith
Stephen Abbott	Laurie Conway	John Telgmann
Mary Buchanan	Meg Freer	Robert Tolley
Clive Hansen	Karen Graves	Kim Turner
Steve Manders	Ian Kilborn	Mieke Van Geest
Margaret Wild	Ib Lauritsen	Don Workman