

Cataraqui Canoe Club of Kingston

Minutes, Annual General Meeting

14 October, 2021

The meeting was a virtual one, connection by Zoom.

The Commodore, Jim MacLachlan, called the meeting to order at 19:02. He opened the meeting with the following remarks:

Good evening fellow canoe club members. I am Jim MacLachlan, your Commodore in this past year and the Chair for this meeting. Welcome to the 2021 AGM – the second time the club has ever held an AGM on-line. Last year's AGM on Zoom went smoothly, so I hope we can replicate that success this year. It's always a bit daunting.

Peter Bedoukian, our Past-Commodore, and I are set up in an office in downtown Kingston, rather than in our homes, to have better Internet service for conducting the meeting. Peter can control who can speak and what is displayed on your screen. With a group of this size, it is best to exercise control over the muting and un-muting of microphones. Usually I, as Chair, will have the mike, but Board members who will be presenting reports will have the mike turned over to them.

When questions are invited, you can show your interest by typing a message in the *Chat* feature. Peter will invite you to speak and will turn on your mike.

We will also have a number of occasions to vote. Your vote is anonymous. Peter will display a *pop-up poll* on your screen and show the results of the poll after voting. I think it will be pretty straightforward. Ed Jezak will be taking the minutes.

1. Review and approval of agenda

Last year we had a report on statistics for Boathouse Paddles by Stacey Airhart, the Director who has responsibilities for our volunteers. The Commodore requested that her recent report be added to the agenda.

The agenda, with this addition by the Commodore, was approved on a motion by Kim Turner with second by Bev MacLean.

2. Approval of minutes Annual General Meeting of 15 October, 2020

Minutes of the Annual General Meeting of 15 October, 2020 were approved on a motion by Bev MacLean with second by Stephen Abbott.

3. By-laws amendments

The Commodore introduced this item with the comment:

We updated our By-laws last in 2017. This year we are proposing some additional amendments to the by-laws. These amendments were included in the notification about the AGM so you could review them in advance. Paul Jepson will walk us through these amendments and then there will be a vote to approve the amendments.

Paul stated that these amendments were prepared by a committee of Board members, consisting of Mary Buchanan, Peter Bedoukian, Jim MacLachlan and himself. He then explained the changes, with comparison to current by-laws. The comparison document is attached to these minutes.

There were no questions, and no discussion.

Motion That the amendments to the by-laws of the Cataraqi Canoe Club, as proposed, be approved.

Moved by Mieke Van Geest, seconded by Elspeth Lamplugh.

Carried.

4. Reports

(a) Treasurer

Paul Jepson presented the Treasurer's report for the past fiscal year (1 April, 2020 to 31 March, 2021).

Total income is \$16,060.57, approximately \$301 greater than the previous financial year (\$15,759)

Total expenses are \$18,724.14, about \$7,514 more than the previous year (\$11,210). Net income for this year is negative \$2,663.57 or about \$7,213 less than the previous year (\$4,549).

Total Net Equity – \$60,177.44, a decrease of \$2,663.57 from last year.

Income is primarily from Memberships (\$8,255.00) and Boathouse Storage Rent (\$5,561.00). The largest expenses were due to the CCC contribution of \$10,000 toward the new docks funded by the KRC; two used kayaks (\$3,000) and the purchase of new kayak paddles (\$889.58).

Motion That the Treasurer's report be approved.

Moved by Paul Jepson, seconded by Don Workman.

Carried.

It was not reported at the meeting, but the financial records were checked by Lyla Cho-Kee, whose comments are attached. (b)

Membership

Stephen Abbott presented the following:

Cataraqi Canoe Club Membership Numbers Year over Year

YEAR	TOTALS	INDIVIDUALS	FAMILY	NEW	RENEWAL
2021	293	172	121	127	166
2020	254	149	105	75	179
CHANGE	plus 39	plus 23	plus 16	plus 52	minus 13

(c) Scheduling

Margaret Wild reported that in spite of a year with further restrictions, intrepid CCC leaders more than compensated volunteering events to match or exceed pre-Covid times.

A number of new paddles were offered and Stacey has introduced hikes and paddles designed especially for young families. To avoid overcrowded facilities, more events took place midweek. And we were finally able to hold a schedule party allowing advance planning to the end of January!

Most events were well attended, but it's been observed that while overall club membership is increasing, we rarely see newcomers on trips. All members are encouraged to join in, have fun, and benefit from the wealth of experience to be found within the club.

A COMPARISON OF CCC SCHEDULED EVENTS DURING
COVID (2020/21) AND PRE-COVID(2018/19) TIMES

ACTIVITY	2020/21	2018/19
SCHEDULED EVENTS	63	64
SCHEDULE PARTIES	1	3
OVERNIGHT EXCURSIONS (ATTEMPTED)	3	3
HIKES OR SKIS	21	24
WHITEWATER PADDLES	0	6
FLATWATER PADDLES	41	31

(d) Open paddles

Stacey Airhart was not able to participate. Jim MacLachlan presented her report.

- Started on May 26 and ended on Sept 29 totalling 48 Open Paddle sessions this year.
- People were in boats 469 times.
- Of these 469 times, 164 were different individuals;
- Of these 164 individuals, 84 were members and 80 were guests;
- Of the 84 members, 54 were new members and 30 were returning members.
- We also provided access to our club boats to a community group of 19 individuals.

All in all a very successful year. Huge thanks to our volunteers!!

Top paddlers:

#1 - Faraji Fariborz & James Puffer - 18 times

#2 - Brian Hoad - 17 times

#3 - Gerard Bondt - 14 times

(e) Boathouse

Steve Manders reported that a lot has been done at the boathouse. New dock has been installed by the Rowing Club with our financial support. Couple of new boats has been purchased. The winches were repaired and improved. The men's room flooring was replaced, walls and ceiling painted, and the benches varnished. There is now a photo gallery in the hall. We are in contact with the Rowing Club about roof resurfacing. All boat storage spaces have been rented. Everything is in good shape.

(f) Communications

Clive Hansen described his function as mainly dealing with emails addressed to the Club. These usually seek some information. He answers most, and directs some to other Board members, as appropriate.

(g) New members

Mary Buchanan started by defining her role. About four years ago she noted that many new members were not remaining in the Club. She decided to do something to encourage them to participate more in Club activities. She organized special events for new members. With COVID this was no longer possible, so she decided to be present at each Tuesday evening at the boathouse during open paddles, to assist new members with basic advice on kayaking. She found that every evening her help was useful, and appreciated. She added that Ed Jezak on Thursdays and Jim MacLachlan on Saturdays provided similar help. She hopes to continue this next year.

(h) Commodore

I certainly wouldn't have expected that we'd still be mired in a pandemic a full year

after last year's AGM. At least this year we have a COVID vaccine and that has made an improvement in our lives. The pandemic has curtailed Club indoor activities – such as AGMs, Board Meetings and Volunteer Appreciation Dinners. As well, our outdoor activities were often subject to participant limits. Our insurers required us to adopt much more detailed waiver requirements and to have participants declare their compliance with COVID protocols.

The Club pressed ahead, but it meant added work for everyone. Trip leaders must be thanked for leading size-limited trips and for leading additional trips to accommodate participant demand. Like last year, we had high participation levels in Boathouse Paddles. This meant we needed more volunteers to conduct these Paddles. Thanks also to all the volunteers that allow our outdoor events to continue.

The Board has also been kept busy dealing with the pandemic and its implications. Everyone has an important role to play in the functioning of the Club. We work well as a team. In the background, there has been a lot of work on the scarcely noticed things like the website, record keeping, by-law amendments, policy development, improved procedures and volunteer training. More visible are the significant improvements at the Boathouse. Through it all, it has been a pleasure to work with the current Board members.

I must make special mention of Margaret Wild who has served many years on the Board, even as Commodore years ago. In the last few years, Margaret has been responsible for the trip schedule and publishing it via the monthly Bulletin. She is now stepping down from the Board. So Margaret, thank you for ALL your years of service to the Club.

Finally, I have to thank the members who have taken all the challenges in stride and continued to take part in our Trips and Boathouse Paddles. I have confidence that the Club activities will continue under much improved circumstances in the upcoming year.

5. Election of Board members

2022 CCC Board of Directors - Slate

Commodore - Mary Buchanan

Vice-commodore - Stacey Airhart

Treasurer - Paul Jepson

Secretary - Ed Jezak

Directors at Large - Peter Bedoukian

Steve Manders

Stephen Abbott

Clive Hansen

Connie Ball

The **Past-commodore** position, non-elected, will be filled by Jim MacLachlan.

Motion That this slate of candidates for the Board of Directors of Cataraqui Canoe Club be approved by acclamation.

Moved by Mieke Van Geest, seconded by Kim Turner.

Carried.

6. Termination of formal meeting

The formal meeting was closed by Jim MacLachlan at 20:08.

7. Presentation by Susan Young

Jim MacLachlan introduced Susan. She is a skilled kayaker, who has done, and led, several trips in Georgian Bay.

Susan told us about the preparation, requirements and enjoyment of a seven day kayaking excursions on Georgian Bay. She illustrated her talk with photos from her trips. She is leading another such trip this coming summer, and invited members to join her. She has room for four more participants; her limit is eight.

The Zoom meeting ended at 20:21.

Attached:

CCC By-laws Comparison July 2021 v6.5.docx

Reviewers Comments 2020-21 FY Signed Jun 11-21.pdf

Members present:

Jim MacLachlan
Peter Bedoukian
Paul Jepson
Ed Jezak
Stephen Abbott
Mary Buchanan
Clive Hansen
Steve Manders
Margaret Wild
Connie Ball
Susan Young

Lois Austin
Peter Grills
Norm Ball
Leslie Benecki
Alan Clark
Janice Firth
Meg Freer
Audrey Helmstaedt
Herb Helmstaedt
Elspeth Lamplugh

Janice Ley
Beverly MacLean
Mary-Jean McIntyre
Andrew Satterthwaite
Robert Tolley
Kim Turner
Mieke Van Geest
Don Workman
Ted Worth