

Cataraqui Canoe Club of Kingston

Minutes, Annual General Meeting

10 October 2024

The meeting was held at the Broom Factory.

Vice-Commodore Stacey Airhart, chairing the meeting in the absence of Commodore Peter Bedoukian, called the meeting to order at 19:08. She opened the meeting with the following remarks:

Good evening. My name is Stacey Airhart, and I am the Vice-Commodore and Volunteer Coordinator of our club. I would like to welcome our members to the Cataraqui Canoe Club 2024 Annual General Meeting. Thank you for taking the time to join us this evening and to learn about all the amazing things we have accomplished over the past year. We are absolutely thrilled with the turnout this evening. Our board members and volunteers have worked very hard to ensure that you have valuable experiences as a member of our club. I feel very fortunate to be among a community of likeminded individuals who love and appreciate the outdoors and have a passion for paddling.

We will begin this evening with a land acknowledgement. We would like to acknowledge the land on which we gather this evening is situated on the traditional lands of the Anishinaabe and Haudenosaunee peoples. We feel incredibly honoured to live, work, hike, ski, snowshoe, paddle and camp on these lands.

1. Review and approval of agenda
The agenda was approved on a motion by Kim Turner, seconded by Glenn Green.
2. Approval of minutes Annual General Meeting of 28 September 2023
Minutes of the Annual General Meeting of 28 September 2023 were approved on a motion by Glenn Green, seconded by Connie Ball.
3. Reports
 - (a) Treasurer
Paul Jepson presented financial reports for the latest financial year, which runs from 1 April 2023 to 31 March 2024.

Income and Expense Report: the big picture

Total income is \$19,077.56. Note that memberships at \$9,520.00 are almost 50% of total income followed by boathouse revenues at \$5,481

that are almost 29% of total income. The total income of \$19,077.56 is approximately \$732 up from the previous financial year (\$18,346).

Total expenses are \$17,522.42. The biggest expenditure is the purchase of new boats at \$6,489.78 or 34% of total income followed by meetings at \$3,602.23 or about 19% of total income. The total expenses of \$17,522.42 are about \$6,240 higher than the previous year (\$11,282).

Net income for this year is \$1,555.14 or about \$5,508 less than the previous year (\$7,063).

Details of Income

Contributing to our income, we have equipment rentals and clinic income of \$830. Remember that this is from the previous summer of 2023. Clinic income is up thanks to the efforts of our new clinic instructor, Kevin Hogan.

We also had \$9,520.00 in total memberships and \$5,481.00 from the boathouse, primarily the boat storage rentals. As you can see, membership income is down by \$595 from the previous year.

Boathouse income from boat storage rentals was \$6,210, down from previous year by \$729.

Investment income is \$2,831.56, about \$1,459 more than last year. In 2023, the club benefitted from a full year of higher interest rates. The High Interest Savings Account interest at \$472.87 was down by \$67, partly due to transferring \$5k from the HISA to a new 3 year GIC in November 2023.

[Note: Other Revenue of \$90 was primarily an overpayment made in error. This was refunded – see Other Refunds of \$85]

Details of Expenses

Advertising/Publicity – ad in Frontenac Provincial Park magazine, Donated professional services, honorarium to financial reviewer, Organization membership – ORCKA.

Boathouse expenses are \$7,955.01, which is about \$4,292 more than last year (\$3,664). The Club purchased 2 boats, a lightweight NovaCraft PAL canoe, a Delta 12.10 kayak and two kayak paddles for a total of \$6,490.

The Club also purchased a lockbox for the boathouse, an umbrella plus stand as well as a couple of 2 way radios for club trips (\$762).

Kayak repairs and the door lock repair accounted for most of the \$702 spent on boathouse and equipment maintenance.

Utilities at \$1,391.61 include payment to the KRC of \$702. Our Club shares water utilities with the KRC and we pay half the fixed cost.

Meeting costs were \$2,559.38 or \$706 higher than the previous year (\$1,854). Most of this expense was due to Meeting Refreshments, which included the Volunteer Appreciation dinner (\$1,408). As well as the usual Open House and New Member events, the Club held a Members Night (for the first time) and returned to holding the AGM in person (instead of virtual).

Computer Services (\$437.20) include the cost of web hosting software, domain name renewal as well as software for managing the club website (backup s/w, web forms etc.).

Trip expenses of \$887.71 include the purchase of first aid kits for all trip leaders. The board approved this expenditure to not only recognize the trip leaders for what they do but also to save them the trip to the boathouse to pick up and then return the Club's first aid kits.

Insurance at \$1,769.04 shows a slight increase of \$16 from the previous year.

Balance Sheet

Total Assets & Liabilities – \$87,771.18. The drop in the High Interest Savings account of \$6.3k (\$27,304.46 versus \$33,615.88, the cashing in of one \$5k Bank of Nova Scotia GIC from the previous year and the maturing of the \$5k KCCU Term Deposit allowed the Club to purchase a KCCU GIC of \$15,000 GIC at 5.05%.

Liabilities include pre-paid revenue and key deposits totalling \$11,668.00. The \$11.7k cannot be included in the Total Equity – the rationale is that if the Club were to close at the fiscal year end, the Other Current Liabilities would have to be paid back.

Total Equity – \$76,052.95, an increase of \$1,555.14 from last year, which you will see was our net income this year.

Financial Reviewer's Report

Paul displayed a letter report from Lyla Cho-Kee dated 27 May 2024. All is in order.

The Treasurer's financial report was accepted on a motion by Paul Jepson, seconded by Paul Branscombe.

(b) Membership

With membership figures provided by Stephen Abbott, Stacey Airhart reported that we have at this time 278 members, of which 97 are new members and 181 are renewing members. These numbers are down slightly from the previous year (2023-2024). Membership figures for the previous three years were displayed along with the current year.

(c) Scheduling

Connie Ball presented the following table regarding scheduling:

| Activity | 10/01/2023 - 09/30/2024 | Participants (Unique) | 10-01-2022 – 09/30/2023 |
|--|----------------------------|-----------------------|----------------------------|
| Total Scheduled Outings | 68 | | 85 |
| Scheduling Event | **5 | | 2 |
| Overnight Excursions | 0 | | *9 |
| Hikes/Skis | 28 | 226 (71) | 28 |
| Whitewater Paddles | 0 | 277 (85) | 0 |
| Flatwater Paddles | 35 | | 46 |
| Total | | 503 (111) | |
| *Two multiday trips provided 9 nights of camping and 7 day trips | | | |
| **Four Social/Scheduling Parties, 1 Members Night | | | |

Connie reported that we had 68 scheduled outings from 1 October 2023 to 30 September 2024. These involved 22 trip leaders. There were 5 events related to scheduling, 28 hikes and 35 flatwater paddles. There were no overnight excursions and no whitewater paddles. There were a total of 503 participants, 111 of which were unique. She thanked Lois Austin who compiled the statistics.

Connie noted that a new type of Boathouse Paddle was introduced this past season. This was an idea proposed by Sam Cheng to provide broader paddling opportunities for members. There were day-long paddles, scheduled on three separate Sundays, in which members went

on a group excursion led from the Boathouse. Participants could use Club boats at no fee and there was no need for boat transport. These were quite successful.

Connie asked that if members were interested in becoming trip leaders they should reach out to Board members.

(d) Boathouse

Steve Manders reported that a large portion of the Boathouse roof was replaced this summer. The re-roofed area was over 3,000 square feet, of which about one third was over the CCC washrooms, back hall and equipment room. In 2007, the CCC had replaced the roof over the boat storage area, which is about 1,400 square feet. The remaining 7,000 square feet of original roof, over 40 years old, is over the Kingston Rowing Club part of the building.

Steve showed a series of slides of the removal of the old roof and installation of the new roof, which incorporates a synthetic rubber membrane.

(e) Instruction

Jim MacLachlan displayed a slide showing that three introduction to kayaking clinics were conducted in June. The instructor was Kevin Hogan and he had a total of 15 students. These classes are much appreciated by the students. Thanks to Kevin for this contribution to the Club.

(f) Volunteer Coordinator

Stacey Airhart noted that we have Boathouse Paddles on Wednesday evenings in May, on Tuesday and Thursday evenings and Saturday mornings in June/July/August, and Wednesday evenings in September. She spoke to a table giving statistics on participation in Boathouse Paddles. For the 47 boathouse paddles in 2024, there were 272 paddlers. After accounting for repeat participation by some paddlers, a total of 98 unique people participated, 21 of which were unique guests.

Boathouse Paddles Statistics

| | |
|----------------------------|-----|
| Total Open Paddle Sessions | 47 |
| Total People/Paddlers | 272 |
| Total Unique People | 98 |
| Total Unique Guests | 21 |

Stacey identified the most active members in boathouse paddles.

Top 3 Boathouse Paddlers

#1 – Scott McDougall – 16

#2 – Christopher Kennedy – 15

#3 – Wendy Armstong - 14

Stacey mentioned two significant volunteer events since the last AGM.

Volunteer Events

- Volunteer appreciation dinner held on Sunday November 29, 2023
- Boathouse paddle volunteer training held on Thursday May 2, 2024

This year's volunteer appreciation dinner will be held on November 10, 2024.

Stacey noted that volunteers for Boathouse duty were recruited using online signup software called SignUpGenius. This greatly reduced the effort to recruit volunteers.

(g) Boat Use Statistics

Lois Austin provided some tables showing usage of kayaks and canoes at Boathouse Paddles.

The six most popular Club kayaks are:

- 4 Deltas used a total of 100 times, an average of 25 uses each
- 2 Necky Gannets used a total of 30 times, an average of 15 uses each

The 4 River Runner kayaks have had almost no use during this season. Because of low usage, the Club will be selling these boats.

The remaining 6 kayaks had an average of 9 uses each. There were also 8 kayaks that were not identified by users.

Club kayaks were used a total of 192 times for Boathouse Paddles. See the kayak usage table on the next page.

Boat Usage - Kayaks

| Description | Skill Level | Y-T-D 2024 # of people |
|------------------------------|-------------|---------------------------|
| Delta 16 red/white | int | 33 |
| Delta 15s red/white | int | 26 |
| Delta 15s orange/white | int | 26 |
| Necky Gannet orange | beg | 17 |
| Delta 12.10 green/white | beg | 15 |
| Necky Gannet orange | beg | 13 |
| Formula Pursuit red/white | adv | 13 |
| Old Town Cayuga 146 yellow | beg | 12 |
| Impex Currituck yellow/white | adv | 11 |
| Impex Gale green/white | int | 8 |
| Perception Carolina blue | beg | 5 |
| ClearWater Manitoulin green | beg | 4 |
| River Runner Excel yellow | beg | 1 |
| River Runner R5 red | int | 0 |
| River Runner R5 yellow | int | 0 |
| River Runner R5 blue | int | 0 |

Used a total of 44 times, the two most popular Club canoes are:

- Bluewater green
- Prospector FG

There are four canoes that had no use during this season and four canoes that were not identified by users. Club canoes were used a total of 75 times for Boathouse Paddles this season.

Boat Usage - Canoes

| Description | Skill Level | Y-T-D 2024 # of people |
|----------------------|-------------|---------------------------|
| Bluewater green | int | 25 |
| Prospector FG | int | 19 |
| Bluewater Prospector | int | 8 |
| Bluewater Saugeen | int | 8 |
| Swift Algonquin | int | 7 |
| NovaCraft Pal | int | 4 |
| Evergreen Starburst | adv | 0 |
| Mad River Explorer | int | 0 |
| Swift Dumoine | int | 0 |
| Scott Elite | beg | 0 |

Steve Manders noted that we gave away an aluminum canoe this year to the Elbow Lake Environmental Education Centre, which is north of Loughborough Lake, east of Perth Road.

(h) Commodore

Stacey Airhart read the report provided by Commodore Peter Bedoukian:

I'd like to apologize for not being here this evening. I had an opportunity to go on a 3 week sailing trip and I jumped on it. Unfortunately it turned into 5 weeks. So today I'm in Annapolis Maryland on a boat.

We did have a good year at the Club, and you'll hear all about it as the agenda progresses.

I'd like to thank the Board for all their hard work this past year.

As you know Mary is leaving the Board. I'd like to acknowledge and recognize her many contributions on the Board for the past 14 years. While I haven't known Mary for as long as she's been a member, I have had the pleasure of working with her on the Board for the last 8 years. Mary has consistently provided excellent guidance and thoughtful comments on the many issues and concerns that had to be addressed. Her leadership as Commodore was exemplary. So thank you Mary for all you have done for this club.

We also want to recognise Connie's significant contribution to the Club and Board. She has worked tirelessly organizing our trips over the last 3 years. She has been a valued contributor to the general discussions and decisions occurring at every Board meeting. As you'll hear later on she has revamped the whole scheduling process as well. Thank you Connie for all you have done for the Club.

Stacey added that thanks go to Peter for his contribution to the Club over the last 8 years. He has served as Commodore for 3 years and will continue to help out with the website.

4. Election of Board members

Peter Bedoukian is stepping down from the Board after serving 8 years, (three terms as Commodore). Mary Buchanan is stepping down after serving 14 years on the Board (two terms as Commodore). Connie Ball is stepping down after 3 years on the Board. The remaining Board members agreed to stand as candidates again. Kelly Purpura and Kim Turner are new candidates.

Stacey presented the proposed slate of candidates and asked for a motion to approve:

| | |
|-----------------------|----------------|
| Commodore | Jim MacLachlan |
| Vice Commodore | Stacey Airhart |
| Treasurer | Paul Jepson |
| Secretary | Clive Hansen |
| Past Commodore | Mary Buchanan |

Directors at Large:

Stephen Abbott
Lois Austin
Steve Manders
Kelly Purpura
Kim Turner

The above slate was approved on a motion by Sharlene Hoffe, seconded by Peter Yu.

5. Termination of formal meeting
The agenda being completed, Stacey adjourned the meeting at 19:45 pm. She invited attendees to take a fifteen minute break for refreshments and to return for a presentation by Jim Waddington.
6. Presentation by Jim Waddington
Jim Waddington presented a slide show of a remarkable journey over nearly five decades that he and his wife Sue have taken to discover the landscapes that inspired the Group of Seven painters and Tom Thomson. Many of the painting sites can be reached only by canoe and on foot. The talk featured comparisons between photographs of some of the painting sites and the corresponding paintings. Jim shared insights into their process for finding these locations and what they learned about the painters and their works along the way.

Stacey thanked Jim for his entertaining presentation and gave him an honorarium cheque. Jim intends to donate the honorarium to the Sudbury Art Gallery.

7. Teamup Demonstration by Connie Ball
For those that stayed after the presentation, Connie Ball gave a short presentation on how Teamup works to facilitate posting and signing up for Club trips.

Members present:

| | | |
|-------------------|---------------------|--------------------|
| Stephen Abbott | Janice Firth | Faten Mitwasi |
| Stacey Airhart | Meg Freer | Donna Paige |
| Lois Austin | Glenn Green | Carol Pattrick |
| Mary Buchanan | Sharlene Hoffe | Kelly Purpura |
| Clive Hansen | Ed Jezak | Mary Lou Rebec |
| Paul Jepson | Christopher Kennedy | Marlene Rothenbury |
| Jim MacLachlan | Steven Koopman | Alexander Salterio |
| Steve Manders | Louise Langlais | Lucia Stewart |
| | | |
| Mike Adams | Cathie Lappan | Robert Tolley |
| Wendy Armstrong | Janice Ley | Claire Tremblay |
| Norm Ball | Beverley Maclean | Kim Turner |
| Donovan Bangs | Wayne Martin | Carol VandenEngle |
| Leslie Benecki | Scott Matheson | Dukke van der Werf |
| Paul Branscombe | Dave Maxam | Mieke Van Geest |
| Dugald Carmichael | Curtis McKague | Mark Wideman |
| Susan Feltham | Jabra Mitwasi | Pat Wideman |
| | | Peter Yu |
| | | Margaret Wild |